



**MARGHERITA HACK COMPREHENSIVE INSTITUTE** Via P. Micca,  
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Protocol and date as per  
attached xml signature

To parents of children who intend to  
enroll their children in kindergarten.

Circular translation n° 55 CHILDHOOD

**Subject: Kindergarten enrolment**

To enroll children in kindergarten, a paper form must be completed.  
The form can be obtained from the secretariat in via Pietro Micca, 19, Montemurlo, from 11.00 to 13.00 from Monday to Friday from the month of January or it can be downloaded from the website [icmontemurlo.edu.it](http://icmontemurlo.edu.it)

The completed form must be delivered to the teaching secretariat from 16 January to 30 January 2023 on **Tuesdays, Wednesdays and Thursdays from 15.00 to 16.30**. It is necessary to attach copies of the following documents of both the child and the parent to the form: copy of the tax code; copy of the identity card or health card.

The share of the contribution for kindergarten is €30.00:€6.50 compulsory for insurance; €23.50 for the purchase of teaching materials, for photocopies, for any projects.  
The fee must be paid by 31 March 2023 via Pago in rete. To pay you need SPID.

Please note that children must have the vaccinations required by law. If they don't have vaccinations they can't be accepted in kindergarten.

The headteacher  
Magdalene Antonia Albano



Responsible for the procedure  
Anna Di Donato  
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Holder of the procedure  
Maddalena Antonia Albano  
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